Precollege Programs at CCS.
Get further, faster.

Every student’s goal is to be prepared when they start at their dream college. But what if you could take that just one step further? What if you could take classes at CCS while still in high school? You can!

Dual Enrollment
Year-Round Precollege Courses
Precollege Summer Experience

Step into something totally new — something you have never tried before, or delve deep into your creative process. At CCS you have the opportunity to take noncredit and/or college credit-bearing classes. All programs are taught by experienced artists and educators who will help you create, explore and achieve. Visit www.collegeforcreativestudies.edu/precollege for more information, or contact pcs@collegeforcreativestudies.edu.

EXPLORE YOUR CREATIVE SPIRIT THROUGH PRECOLLEGE AND CONTINUING EDUCATION. TRY SOMETHING NEW OR ENHANCE AND GROW YOUR TALENT.

Courses are offered year-round in Fall, Winter and Summer terms, available as one-day workshops, six-week short courses, 10-week courses or summer intensives. Classes are offered on the weekends or in the evening. And the best part is, they are taught by either CCS undergraduate faculty or working professionals in the field right inside CCS’s outstanding facilities and studios.

WE HAVE THE PERFECT CLASSES FOR ALL AGES FROM 8 – ADULT.

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REGISTRATION OPENS JANUARY 5
CCS alumni and Seniors receive 10% discount on tuition fees.
**ADULT COURSES**

Maybe you’re looking to spark your creative spirit, or dedicate time to a project you’ve had in mind. Whether your motivation is personal satisfaction or a boost for your career, we offer non-degree courses that will help you explore your interests and hone your skills.

And we’ll do so with instructors who are experts in their fields. Start by exploring your options.

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**GLASSBLOWING**

Learn the magic of shaping hot glass. This course, open to both beginning and advanced students, teaches the glassblowing techniques required to create vessels and sculptural forms. Advanced students refine their skills and learn more advanced techniques. Please wear a long-sleeved shirt and bring sunglasses to the first class. Enrollment is limited to eight students per section.

**WELDED METAL SCULPTURE**

Both beginning and more experienced students explore the basic metal shop techniques of welding, brazing, cutting and forming, and use them to build metal sculptures. Projects are tailored to each student’s skill level, and student-initiated projects are encouraged. Students will receive a materials list during the first class.

**ELEMENTS OF INTERIOR DESIGN**

An overview of the field of interior design, this course will show you the methods used to create a room that is physically, visually and intellectually satisfying. Instruction includes the basic principles of space planning, drafting, color theory, and materials and finishes. Students work toward creating an idea board for a residential room.

**CASTING IN THE FOUNDRY**

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CREATIVE EDUCATOR PROGRAM
Professional development for people who teach, use and make art to inspire
Opportunities for teachers of all disciplines to build experience integrating art and technology in the classroom.

Earn SCECHs – All teachers who complete any of CCS’s professional development workshops will earn Michigan State Board of Education SCECH (State Continuing Education Clock Hours) or Graduate Credit. See individual course descriptions for SCECH details.

ADOBE® PHOTOSHOP® BASICS (3.0 SCECHS)
This course explores the use of Adobe® Photoshop® software to produce digital images. Students develop the skills necessary for image scanning, photo retouching, image enhancing and manipulation, and color correction. Participants will be introduced to using scanners and Wacom® tablets as well as the many options and proven methods of using such tools in the art and design classroom.

Precollege courses are designed to introduce educators to the best practices for utilizing a personal tablet or iPad into their course curricula. As school districts begin to issue such devices to each student, teachers are working to understand how to get the most out of the tool. This course will open the door to the many options and proven methods of using such tools in the art and design classroom.

WKS 501 A
WKSH 501 ASC (EDUCATOR SECTION)
Saturday, 10 a.m. – 2:30 p.m.
February 7 – April 18, 10 sessions
(no class April 4)
$455 Noncredit
$460 ASC

Precollege courses are designed to give you the chance to experience a college-level classroom, where your challenge is to learn the skills being taught and apply them to creatively solve visual problems.

Middle and high school students who want to learn art and design principles through exciting project-based courses can explore a variety of creative disciplines, use new technologies, and learn in CCS’s world-class facilities and from CCS faculty. Many students find our courses helpful in creating a high-quality portfolio of work that they can use for application to an art and design college like CCS.

Whether you prefer to study during the school year or over the summer, CCS has courses that are sure to fit your needs and schedule. We offer several workshops, short courses, and credit-bearing classes in all of the College’s art and design majors. Classes are offered throughout the year and meet evenings and weekends at The Alfred Tauman Center for Design Education or on the Walter and Josephine Ford Campus.

High school students age 16 or older may also enroll in most of the adult courses listed in the previous section.

Illustration
Explore what illustrators do and learn the methods and techniques of the profession. Develop drawings in class and participate in critique.

APPR 114 A
Ford Campus
Saturday, April 11
10 a.m. – 2 p.m.
$95 or $69 if registered by April 3

City Loft Planning: Interior Design
Ever dream about designing your own living space? In this workshop you will work on developing design for a city loft complete with living, sleeping and eating area. Learn about materials and methods that professional interior designers use to develop creative and inviting spaces.

APPR 105 A
Ford Campus
Saturday, May 9
10 a.m. – 2 p.m.
$95 or $69 if registered by May 1

Graphic Novel
Students learn the artistic elements of visual storytelling that make up the graphic novel. Emphasis is placed on line and contrasting values in monochromatic ink drawing. Class projects are organized around specific topics such as Manga, exaggeration and understatement, comics and digital cartooning. The use of scanners and Wacom® tablets as illustration tools will be introduced.

APPR 254 A
Ford Campus
Saturday, April 11
10 a.m. – 12:45 p.m.
February 7 - March 14, six sessions
$285

Illustration and design skills are developed. Students learn about form and line in this Life Drawing class working from a live model. This class provides a supportive environment wherein students will explore drawing techniques, experiment with line, and refine their skills.

APPR 103 A
Ford Campus
Saturday, March 14
10 a.m. – 2 p.m.
$95 or $69 if registered by March 6

Dual Enrollment
Start receiving college credit while still in high school.

High school juniors and seniors have the opportunity to take a variety of classes and live, career-oriented courses at CCS in the Fall or Winter semesters at a discounted tuition rate.

New off-campus class locations are available. Please visit our website for details.

Dual Enrollment is your opportunity to study at CCS while in high school. Make thoughtful, process-oriented work, earn college credit and prove your potential to succeed in college.

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High school juniors and seniors receive tuition assistance through the CCS Start Scholarship, and many students are also eligible for funds from their school district via the State of Michigan School Aid Act. Home school, private and parochial school students may also be eligible.

All coursework is tracked on an official CCS transcript, and credits can be applied toward a future undergraduate degree at CCS or your college of choice. We make it easy by taking you through the process of enrolling step-by-step.

Choose option 1 or 2 below, and get started!

OPTION 1
Work with your high school counselor to see if you are eligible for Dual Enrollment through your school district. If so, you must submit the following items:

• Completed Dual Enrollment application form and checklist
• Five to eight digital images of your artwork
• Letter/documentation from your high school counselor confirming your eligibility
• Promise to Pay letter from your school district
• Payment of your tuition balance at the time of registration (once student has been granted permission by the department to enroll)

OPTION 2
If you are not eligible for Dual Enrollment through your high school, but are still interested in taking a college-level course at CCS, you must submit the following items:

• Completed Dual Enrollment application form and checklist
• Five to eight digital images of your artwork
• Full payment at the time of registration (once student has been granted permission by the department to enroll)

All Dual Enrollment applications are handled by CCS’s Office of Precollege and Continuing Studies.
APPLICATION DUE DATES**:
December 15 for Winter semester (classes meeting January — May)
June 15 for Fall semester (classes meeting September — December)

**Summer semester courses are not eligible for Dual Enrollment tuition assistance but are available at the CCS Summer tuition rate.

DUAL ENROLLMENT DISCOUNTED TUITION RATES
$900 with the CCS STA Scholarship — a savings of $3,287!

For more information on Dual Enrollment, visit our website or call 313.664.7456.

Questions regarding the application process, Dual Enrollment courses or payments can be directed to the Office of Precollege and Continuing Studies at pcs@collegeforcreativestudies.edu or 313.664.7456.

PRECOLLEGE SUMMER EXPERIENCE
Ideal for current high school students July 5 — 23, 2015

Our Precollege program helps you build your portfolio and prepare you for college. Go into something totally new — something you have never tried before, or enhance what you already know about your favorite subject.

Choose a studio concentration and tackle a project. Study for three weeks and create a knock-out portfolio. You’ll meet new people, learn from professionals, receive feedback from admissions counselors and participate in a final exhibition of student work.

Registration Opens: February 1, 2015.
Fill out the registration form found at www.collegeforcreativestudies.edu/psc.

APRIL: DIGITAL ANIMATION
Learn the foundation elements of computer animation using state-of-the-art animation software.

AYTH 112 A (AGES 8 – 11)
Our Young Artist program classes are designed to introduce and expand young artists to new processes, technologies and methods of art-making and design. Students are introduced to brainstorming and concept development methods that encourage innovation and creativity.

AYTH 112 B (AGES 12 – 15)
Ford Campus
Saturday, April 11, 10 a.m. – 2 p.m.
$95 or $69 if registered by April 3

MAY: PAINTING
Students work with acrylic paints while learning the basic composition of a painting.

AYTH 112 A (AGES 8 – 11)
Ford Campus
Saturday, May 9, 10 a.m. – 2 p.m.
$95 or $69 if registered by May 1

For more information on Second Saturdays at CCS, visit our website at www.collegeforcreativestudies.edu/second-saturdays.

MULTI-SESSION COURSES

FASHION
Students work on fashion drawing techniques to explore various aspects of creating a fashion line. Students will create a design board and create their own unique textile patterns. Students will also learn the fundamentals of creating wearable objects.

AYTH 205 A (AGES 8 – 11)
AYTH 205112 B (AGES 12 – 15)
Ford Campus
March 14 – April 25, six sessions (no class April 6)
$285

MARCH: DRAWING
Students are introduced to the traditional principles of observational drawing. Learn how to plan an overall design and how to develop your skills.

AYTH 090 A (AGES 8 – 11)
AYTH 090 B (AGES 12 – 15)
Ford Campus
Saturday, March 14, 10 a.m. – 2 p.m.
$95 or $69 if registered by March 6

AUTO DESIGN
Students will learn specific techniques for auto design, including perspective, proportion and shape. Exploration of both 2D and 3D techniques will lead to students creating basic 3D section models of their own unique design.

AYTH 040 A (AGES 8 – 11)
AYTH 040 B (AGES 12 – 15)
Ford Campus
Saturday, October 11, 10 a.m. – 12:45 p.m.
$285

REGISTRATION POLICIES
Advisement on course selection and registration for all Precollege and Continuing Studies (PCS) classes is available through the PCS Office at 313.664.7456. Students must be registered for a course before attending any class session.

Full payment is due for noncredit courses at the time of registration, whether by web, phone, mail or in-person. CCS accepts cash, personal checks, money orders and credit cards, including Visa, MasterCard, American Express and Discover.

Early registration is strongly advised due to limited class sizes and to avoid cancellations. We highly recommend students to register at least one (1) week in advance of the course’s start date.

For more information on Second Saturdays at CCS, visit our website at www.collegeforcreativestudies.edu/second-saturdays.

Tuition fees you pay for courses offered through CCS’s Precollege and Continuing Studies department may be tax-deductible. Check with your financial or tax advisor to find out how. Request any necessary tax documentation directly from CCS’s Business Office by calling 313.664.7435.

Precollege and Continuing Studies Staff
313.664.7456
Alicia Simoes, Director
Theadus Reeves, Administrative Assistant/Coordinator

The College for Creative Studies admits students of any race, color, and national or ethnic origin.

Age Designations
Noncredit courses are open to students ages 16+. Young Artist classes are offered for ages 8 – 15 and 15 – 19, unless otherwise indicated. CCS asks that you respect the other students and the learning environment by enrolling yourself or your child in an age-appropriate class. CCS retains the right to reject any registration that does not comply with the age designations of a given course. See also Parental Consent section on next page for students age 16 or under.

TUITION AND FEES

Noncredit Courses
Tuition and material fees are specified for each course. Students must pay all tuition and fees for noncredit-bearing courses in full at the time of registration.

Credit-Bearing Courses
Payment schedules and fees associated with the program follow the undergraduate program policies listed in the CCS Course Schedule available on Blackboard (bb.collegeforcreativestudies.edu). Please review these policies carefully as they do vary significantly from PCS department policies.

Course Changes and Cancellations
CCS retains the right to make changes to or cancel any course it offers. Classes may be canceled on or before, the first scheduled class meeting day if enrollment is insufficient. If a class is canceled, you may request a transfer to another class; otherwise, you will automatically receive a full refund of tuition and fees for the class that was canceled. Refunds take approximately 10 business days.

CCS reserves the right to withdraw or modify courses, instructors and schedules; to revise tuition and fee structures; and to amend College policies for the efficient operation of the College without prior notice.

On occasion, an individual class may need to be canceled due to illness, emergency or other unforeseen circumstance. In such a case, the instructor will notify each student enrolled in the class of the cancellation. CCS will announce impending weather cancellations of classes on the CCS campus through the news media. Students attending off-site classes should contact the respective institutions for information on weather-related closings.

Classroom Assignments
Students will be mailed a registration confirmation that will indicate course room assignment and instructor whenever possible. Classroom location lists will also be posted on main building doors during the first two weeks of class.
STUDENT WITHDRAWALS AND REFUNDS

Noncredit Course and Young Artist Class Refunds

Students who do not wish to remain in a course for which they have registered must call the Precollege and Continuing Studies Office at 313.664.7456 to formally withdraw from the course. Students who withdraw from a noncredit course or Young Artist class before the second class session will be granted a 100 percent tuition refund; no refund is granted after the start of the second class session. Students who withdraw after the course has started. Not attending a class does not constitute an official withdrawal from the course. No refunds will be granted after the terms of the refund policy.

Credit-Bearing Courses

The refund of tuition for credit-bearing courses is detailed in the Undergraduate Course Catalog available at www.collegeforcreativestudies.edu. Students needing to withdraw from a credit-bearing course should notify the PCS Office as soon as possible, as related policies are distinctly different from PCS's standard noncredit course refund policy (detailed above). Contact the PCS Office at 313.664.7456.

Grades

At the end of the term, each PCS student will receive a grade for each course(s) he/she takes. PCS grades for noncredit courses are as follows: "P" = Passing and indicates that the student has satisfactorily accomplished the anticipated course objectives. "NG" = No Grade and indicates that there was insufficient evidence to justify a "Passing" grade. "F" = Failure and indicates that the student clearly did not satisfactorily accomplish the anticipated course objectives. The grading policy for certificate and credit courses is published in the PCS Office at the time of the student's registration. Questions regarding this policy can be directed to 313.664.7456.

Tuition Discounts

Grades of CCS are eligible for a 10% tuition discount on noncredit PCS courses. The Office of Registration will verify eligibility. Seniors 60 years of age and older who are not degree students at CCS are eligible for a 10% tuition discount on noncredit PCS courses.

Only one type of discount (alumni or senior citizen) may be applied per student, per course, per semester. Discounts are applied only to the course tuition cost; lab and material fees are not discounted. Discounts do not apply to Certificate or Diploma program courses.

Security

CCS has 24/7 campus safety and security on both campuses. The parking decks are also under security watch 24/7.

Policies

All PCS students must sign the Student Behavior Code and adhere to the security policies as outlined in the Student Behavior Code. A parent or legal guardian of any student age 16 or under, who is enrolled in any course taught using nude models, must sign and submit a Parental Consent Form to the PCS Office at the time of the student's registration. Students who do not have the signed form on file prior to the first day of class will not be allowed to attend class until one is submitted. Questions regarding this policy can be directed to 313.664.7456.